

Heritage Greens Master Board

Mission Statement

VISION

We envision a community of neighbors working together in a private, voluntary association to achieve a higher quality of life and working together to increase property values. We envision a neighborhood that is considered by residents and non-residents alike to be a desired place in which to live and enjoy the benefits of family, friends and community.

MISSION

Our mission is to enhance the quality of life in our neighborhood through management and upkeep of common areas, enforcement of Rules and Covenants, support of initiatives that strengthen bonds among residents, and carefully make expenditure in Capital improvement decisions that benefit the entire community.

VALUES

In fulfilling our mission and achieving our vision we value honesty, fairness, firmness, equality, common sense, participation, respect, cooperation and neighborliness in all our actions.

Code of Conduct

CONFIDENTIALITY

1. The Directors and Master committee members shall at all times respect The Privacy of all parties, Directors, Owners and contracted personnel.
2. Board member personal lives and member personal lives will be considered private information and will be protected by the Board of Directors.
3. Board members will never engage in defamation by way of writing, publishing and or speech making against any member of Heritage Greens.
4. Any and all communications (written or verbal) shall be assumed to be sensitive information that has not already been entered into the public record at a Board meeting.

DECORUM

1. Directors and Committee Members are expected to exhibit proper decorum. At times we will disagree with the opinions of others, but will always act in a respectful and dignified manner and never resort to abusive and or personal attacks. When a difference of opinion arises, they will be addressed in a professional and respectful manner.
2. It is important for Board and committee members to focus on the issue at hand, and to promote positive and supportive discussion.
3. Language and tonality at Board meetings will be kept professional at all times.
4. Board and committee members will avoid cross talk during meetings, the chair will recognize which director has the floor and they will be allowed to speak without interruption.
5. Abuser will be asked to leave Master Board meetings.

RESPONSIBILITIES

1. Directors shall come prepared to meetings by reviewing the agenda and related materials prior to the meeting.
2. Action items must be executed in a timely fashion.
3. Directors shall attend board meetings on a prompt and regular basis.
4. Always support and respect the Boards majority decisions.
5. Directors shall keep an open mind while discussing Board issues, and will always be prepared to make the best-informed decisions for the whole community.
6. Directors and committee members must abide by and enforce our governing documents, Bylaws Rules and Regulations and Board decisions.
7. Directors and committee members will not mislead or knowingly misrepresent facts.

FIDUCIARY

ADJECTIVE: A person bound to act for another's benefit, as a trustee in relation to his or her beneficiary.

1. A Board member will at all times uphold his/her fiduciary duty to the Association in addition to upholding a duty of care, a duty of loyalty and a duty of confidentiality.
2. We recognize that as Board Members we are operating as a Fiduciary for the whole of Heritage Greens. And will always operate for the common good and best interest of the community.
3. As a trustee for this organization we will do our best to ensure our community is financially secure, well maintained and protected against reasonably foreseeable contingencies and loss.
4. All association records, reports and data will be accurate, truthful and prepared properly.
5. Any and all expenditures will be applied to the correct account and or reserve account.

President _____

Print name _____ Date _____

Vice President _____

Print name _____ Date _____

Treasurer _____

Print name _____ Date _____

Secretary _____

Print name _____ Date _____

Director _____

Print name _____ Date _____

Director _____

Print name _____ Date _____

Director _____

Print name _____ Date _____